

Central States Numismatic Society
79th Anniversary Convention – Bourse Application
 April 25-28, 2018 – Wednesday, April 25, Early Bird-Professional Preview Day
Renaissance Schaumburg Hotel and Convention Center
1551 North Thoreau Drive – Schaumburg, IL 60173

Dealer Personal Name: _____ Phone: _____

Address: _____

City, State and Zip: _____

Booth Sign to read: _____ (Business Name and City)

Web Site: www. _____ (For a link from our site)

E-mail Address: _____

Please reserve:

- | | | |
|---|---|-------|
| _____ Premium corner booth(s) @ \$1295 each (front row corner) | = | _____ |
| _____ Premium regular booth(s) @ \$895 each (front island straight booths) | = | _____ |
| _____ Preferred corner booth(s) @ \$1175 each (first cross aisle location) | = | _____ |
| _____ Corner booth(s) @ \$1075 each (behind premiums and preferreds) | = | _____ |
| _____ Straight booth(s) @ \$795 each (behind premiums and preferreds) | = | _____ |
| _____ Economy straight booths @ \$540each | = | _____ |
| _____ Economy corner booths @ \$745 each | = | _____ |
| _____ Super economy straight booth @ \$375 (behind economy booths – no hotel rebate) | = | _____ |
| _____ Super economy corner @ \$475 (behind economy booths – no hotel rebate) | = | _____ |
| _____ Exhibit cases @ \$15 each (<i>no cases are included with booth</i> – at show site: \$20) | = | _____ |
| _____ Lights @ \$15 each (<i>no lights are included with booth</i> – at show site: \$20) | = | _____ |
| _____ Extra badges @ \$75 each (<i>ONE free badge per booth. Additional badges \$75 each</i>)
(\$125 if added to already submitted application after February 1, 2018) | = | _____ |
| _____ Website Advertisement - \$50 | = | _____ |
| _____ Convention Program Full Page Ad - \$250 | = | _____ |
| _____ Extra booth signs @ \$35 each – Limit one extra sign per booth, one listing per sign | = | _____ |
| _____ 2018 Membership Dues @ \$25 per badge holder | = | _____ |

Total Enclosed: _____ *

Booth holders staying three or more nights at our headquarters hotel, the Renaissance Schaumburg, under our official room block at our full rate of \$159 will earn a \$175 rebate, one per booth, payable by CSNS after the convention on submission of a copy of their paid room bill marked with their business name, booth number and the name of the staff member accredited to their booth who qualifies them for the rebate. All rebate requests must be submitted no later than June 15, 2018.

Renaissance Reservations: Call (847) 303-4100 after June 15, 2017 and mention “Central States Numismatic 2018” for our special \$159 rate. Encounter problems booking? Call Convention Chairman Kevin Foley for assistance: (414) 807-0116. Please book early! The hotel will sell out. DON’T TAKE A CHANCE ON MISSING THE \$175 REBATE!

(Note: If ordering premium or preferred corners, please call to confirm availability before sending check. *No cases or lights included in bourse fee. Full fee must accompany application. No deposits or partial payments accepted.*

The following should have badges: (Please list ALL names for whom badges are needed, INCLUDING primary booth holder)

Name: _____

Name: _____

Name: _____

Name: _____

Note: Each booth comes with one complimentary badge. ALL additional badges are \$75 each. ALL persons in booth must have a badge, including staff, spouse and family members.
 All persons with badges **must also be CSNS members**, except for spouse(s), civil union partners or minor children of primary booth holder.
Badge additions after February 1, 2018 are \$125 each. Dues through 2018 must be paid in full with application.

Bourse Hours:

- | | | |
|---------------------|------------|--|
| Wednesday, April 25 | 9AM-12noon | (Move in: Booth holders only) |
| Wednesday, April 25 | 12noon-6PM | (Early Bird Day - \$125 Registration fee) |
| Thursday, April 26 | 10AM-7PM | (Complimentary public hours – Booth holders/Early Birds at 9AM) |
| Friday, April 27 | 10AM-6PM | (Complimentary public hours – Booth holders/Early Birds at 9AM) |
| Saturday, April 28 | 10AM-5PM | (Complimentary public hours – Booth holders/Early Birds at 9AM) |
| Saturday, April 28 | 5PM-8PM | (Booth holder move-out – All booths must be vacated by 8PM) |

Booths Must be Vacated by 8PM Saturday, April 28. A Separate Security Room will be maintained in the Convention Center for dealers needing storage over Saturday night. Security Room Closes at 11AM on Sunday, April 29. *Security: Security room will operate in convention center from 1PM Monday, April 23 through 1PM Wednesday, April 25. Again, from 5PM Saturday, April 28 until 11AM Sunday, April 29. Security in bourse area from 8AM Wednesday, April 25 through 8PM Saturday, April 28.*

Note: **Bourse application will be returned unless signed on back!**

All assistants, except spouse(s), civil union partner or minor children must be CSNS members or have an application pending. Badges will not otherwise be issued for non-members. Dues must be paid through 2018.

Make Checks payable to CSNS and mail to:

Patricia Foley – CSNS Bourse Chairman
 131 West Layton Avenue – Suite 205
 Milwaukee, WI 53207
 (414) 698-6498
 FAX: (414) 747-9490
 E-mail: foleylawoffice@gmail.com

For information about the Central States Convention visit our website: www.centralstates.info

For information about our official auction company – Heritage – Visit www.ha.com

CONDITIONS – PLEASE READ CAREFULLY

Any advance additions or changes to booth holder credentials must be made no later than April 1, 2018. Changes after that date will be completed at the event site. All credentialed booth personnel must be members of CSNS or have applications pending except for spouse(s), civil union partners or minor children or step children of the principal dealer. Neither booth holder nor Early Bird (Professional Preview) credentials will be issued to any individual under suspension or expulsion from membership in CSNS.

1. Applicant must be pre-registered and must also be a member of CSNS, as must all credentialed personnel (except for spouse(s), civil union partners, or minor children or step children of **primary booth holder**), or have a membership application pending. **Applicant assumes responsibility for conduct of all personnel credentialed by him to his or her booth. All individuals in booth must be credentialed.**
2. **Only individuals listed on bourse application or otherwise officially accredited to booth and wearing CSNS booth holder badges shall be permitted behind bourse tables. Applicant shall not permit another dealer or employee of another dealer or wearer of a non-CSNS booth holder credential inside applicant's booth without the prior approval of the General Chairman or Bourse Chairman of CSNS. No booth holder shall permit anyone not officially accredited to his booth to do business in, at or from his booth, or be present inside his booth and agrees to be responsible for and the guarantor of all transactions conducted in, at or from his booth. Violations may result in suspension of bourse privileges or other disciplinary action at the discretion of the CSNS Board of Governors.**
3. **Booth holder badges are not transferable and cannot be loaned or given to others. Booth holder badges shall not be modified or changed in any way by badge holder. Violation of these provisions may result in penalties, including but not limited to suspension of bourse privileges or suspension or expulsion from CSNS.**
4. At least 75% of material on display shall be numismatic in nature unless a written waiver is granted by the Bourse Chairman.
5. If this application is granted, CSNS reserves the right to rescind allocation of bourse space if applicant subsequently is convicted of a felony reasonably related to applicant's fitness to hold bourse space at the CSNS convention.
6. Applicant agrees to abide by all rules of the CSNS convention, including the Convention Manual, which is hereby incorporated in this contract by reference, and of the convention center in which the event is held.
7. Although security will be furnished, applicant understands that such security is provided as an accommodation only and does not constitute: a guarantee against, a policy of insurance, or a promise to indemnify in the event of loss by fire, flood, sewer or plumbing backup, seepage, leakage or rupture, impact of falling objects, insect or vermin infestation or damage, collapse, robbery, theft, explosion (including, but not limited to nuclear explosion or contamination), mysterious disappearance, natural disaster, chemical, biological, mold, bacterial, odor infiltration or viral contamination or infection. **Applicant specifically acknowledges his or her responsibility to attend his or her booth during all booth holder and/or public hours of convention and further acknowledges that CSNS has advised him or her to obtain his or her own insurance coverage. Applicant acknowledges having been advised of the availability of safe rentals and agrees to secure all containers housing or holding valuables, business records or inventory with chains, cables and/or other recognized security devices.**
8. **The submission of this application does not guarantee that bourse space will be granted. All applications are subject to review and approval by the CSNS Board of Governors. Booth locations are assigned at the discretion of CSNS. Granting of a particular booth location in any given year does not establish a right to the same or any other location in future years.** Applicant shall be responsible for obtaining all permits or licenses required and agrees to conform to all statutes, ordinances and/or regulations of the City, County and State in which the convention is held.
9. It is understood and agreed that no refunds of bourse fees will be made after **February 1, 2017. All refund checks must be deposited within 60 days of the date of issuance.** Refunds are at the sole discretion of CSNS and subject to a per booth service charge of \$75 at the discretion of the Bourse Chairman. All bourse fees are fully earned by CSNS on receipt by CSNS.
10. No auction may be conducted in any form or format at any booth or by any booth holder at the convention or anywhere in the Renaissance Schaumburg Hotel and/or Convention Center during the period beginning seven days prior to the opening of the bourse and concluding seven days after the closing of the bourse without the prior written approval of the CSNS Board of Governors.
11. No auction lots may be shown or delivered at any bourse table for any auction being conducted within 50 miles of the convention site during the period beginning seven days prior to the opening of the convention and concluding seven days after the close of the convention unless a written waiver has been granted by the Bourse Chairman. Such waiver must be applied for no later than 1/1/18.
12. **Booth holder agrees to maintain booth in standard configuration as supplied by CSNS. Application must be made at time of bourse application submission for approval to operate booth in nonstandard layout, especially an "open" booth configuration allowing public to enter booth beyond front of adjoining booths.**
13. Booth holder agrees not to use supplementary tables not supplied as part of standard booth package to create additional display space.
14. **Each booth sign shall list only one dealer entity and city. Each booth may obtain one additional sign from CSNS for a fee of \$35.** No more than two signs are allowed per booth. Only booth identification signs supplied by CSNS may be used.
15. Encapsulation equipment shall not be operated in any booth on the bourse floor. Upon separate application by grading and encapsulation firms provision may be made to conduct such operations in a separate meeting room of the convention center
16. Booths not claimed by 12noon Wednesday April 25, 2018, may, at the sole option of CSNS, revert to CSNS for reassignment without refund to original booth holder. Later arrivals agree to notify the Bourse Chairman by phone at (414) 698-6498.
17. Club, association or numismatic society booths shall be used for noncommercial purposes only and no items, other than club memorabilia or services, shall be either bought or sold in, at or from such booths, except as authorized by the Bourse Chairman or General Chairman. Such booths shall not be used as a base from which to conduct commercial transactions with other booth holders.
18. Applicant acknowledges that no refund of the bourse fee or any portion thereof shall be due applicant in the event that operation of the convention or any portion thereof is curtailed, reduced or prevented by curtailment of transportation, epidemic, severe weather, natural disaster, riot, rebellion, civil insurrection, act(s) of war, whether declared or undeclared, whether conducted or threatened by a governmental or non-governmental entity and/or acts of terrorism, whether actual or feared, imposition of martial law, suspension of civil liberties and/or any act or order of any governmental authority, whether civil or military.
19. **Applicant acknowledges that as a condition of obtaining bourse space at the CSNS convention he agrees to operate and substantially man his booth during all published booth holder only and public hours of the convention and agrees not to reduce the level of operation of his booth or depart from the convention prior to 3PM on Saturday, April 28, 2018. Booth holder acknowledges that violation of this rule may result in denial of bourse privileges and/or reassignment of bourse location at future conventions at the discretion of the Bourse Chairman. Applicant acknowledges and agrees that booth location is at the discretion of the CSNS Bourse Chairman and that assignment to a particular location in any year does not establish a right to the same, a comparable, or to any booth location in the following or any subsequent year(s).**
20. Applicant agrees and acknowledges that failure by CSNS to enforce any provision of this contract or application shall not be construed to create a waiver or modification of applicant's obligations pursuant to this contract or application.

I and all other personnel accredited to booth have read and understand all the foregoing 20 terms of this agreement and agree to abide by, observe and be bound by same.

Signature: _____ Date: _____

Please remember: All fees, including booth fee, **membership dues through 2018** and fees for additional cases, lights, badges and supplementary signs must be **paid in advance** with a check payable to CSNS remitted to the **Bourse Chairman: Patricia Foley, 131 West Layton Avenue – Suite 205, Milwaukee, WI 53207.**

Cases and lights are not included with booth and should be ordered in advance. Additional cases and lights may not be available for rent at convention site. If available at event site, cases will be \$20 each and lights will be \$20 each due to the cost of additional labor and handling required. PLEASE REMEMBER TO RENT CASES AND LIGHTS IN ADVANCE!

